

**Pathway Committee
Meeting Minutes
June 14, 2023, 6 PM
Town Hall Room 112 and Remote via Zoom**

TOWN OF NORWELL
TOWN CLERK
2023 AUG -9 PM 6:43
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Attendance:

MEMBERS:

Kevin Cafferty, Chair Member	Present Room 112
Brendan Sullivan, Member	Zoom
Doug Luoma, Con. Com. Rep., Member	Present Room 112
Heather Hanley, Alt. Member	Absent
James Kelliher, Member	Present Room 112
Patrick Palzkill, Member	Present Room 112
Pamela Brake, Member	Absent
Recreation Rep. Member	Vacant

STAFF

Ilana Quirk, Dir. Of Planning	Present Room 112
Kristin Ford, Admin. Assist.	Present Room 112

CALL TO ORDER/APPROVAL OF AGENDA

Motion by Member Sullivan to open the meeting at 6:06pm and approve the agenda as submitted. The motion was duly seconded by Member Palzkill. 4-0-0 passes roll call vote.

VOTED: Approved unanimously by roll call vote 4-0-0.

APPROVAL OF MINUTES

Motion by Member Palzkill, to approve the draft minutes for June 14,2023 as written. The motion was duly seconded by Member Kelliher.

VOTED: June 14, 2023, Minutes approved unanimously by roll call vote 4-0-0.

Member Cafferty arrived in person at 6:10pm.

BILLS

Horsley Witten Group, acct. 15-194-8108-6785-0000, Wompatuck Parking Lot \$ 965.00

CITIZEN COMMENTARY

None

BUSINESS ITEMS

Masthead Drive, North River Access CPC Presentation update:

Member Cafferty would like to move forward with a Request for Proposals (RFP) since the project was approved at the May 2023 Town Meeting. The funds will be available on July 1, 2023. Member Cafferty suggested a joint meeting with the Conservation Commission and would like to work together from the start of this project. Administrative Assistant, Kristin Ford will reach out to Conservation to get some dates for a joint meeting.

Wompatuck State Park/ Grove Street Parking Lot:

There is a \$3,000.00 change work order (2022) that includes two site visits and the as-builts for Horsley Witton with an existing \$500.00 balance. Member Cafferty believes since there were four site visits, and the Town requested the two extra site visits the balance is due. One of the extra visits was for an evaluation of the plants that did not survive. Member Cafferty believes we do owe the extra two visits for \$ 965.00.

Motion made by Member Cafferty to allow payment for \$ 965.00 change order to allow payment of the of the 6.14.2023 Horsley Witton invoice. And request Horsley Witton to provide the Certificate of Compliance under the 4th change order. Seconded by Member Palzkill and passed 5-0-0 by roll call vote.

Motion by Cafferty to forward Horsley Witton plant report to JAM giving them one month from today to complete the re-planting or the balance of the funds due of \$3,000.00 will be withheld. Seconded by Member Sullivan and passed 5-0-0 by roll call vote.

Ilana Quirk will review the Jam contract for As-built information.

Boardwalk (Phase 1-3) Maintenance/Repair/ Replacement Issues

Ilana Quirk, inquired about the Phase 1,2,3 board walk rotting issues. Member Cafferty stated the spacing between the boards was monitored by the Conservation Commission and believes the installation was completed correctly. A wood expert came out to evaluate the situation and believes the saturation of water, swelling of the wood, and the sun has caused the rotting wood problems. Ilana is working on material estimates. A sample of the wood was passed around.

Next Meeting

TBD

ADJOURNMENT

There being no further business, Member Cafferty moved to adjourn at 7:04P.M. Member Palzkill duly seconded. Voted unanimously by roll call vote to adjourn. 5-0-0.

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